

Description of the Volunteer Role

St Augustine's – Adult helper on school Camp

Statement of Duties	
Duties	<p>Assisting teachers with camp based tasks, including:</p> <ol style="list-style-type: none"> 1. Active supervision of students at all times 2. Packing and unpacking the bus 3. Serving meals 4. Completing kitchen duties including washing dishes, sweeping/mopping/vacuuming dining room 5. Wiping down counters/benches, washing and putting away utensils, general cleaning duties 6. Leading various camp activities under the direction of camp and/or school staff 7. Harnessing students to equipment 8. Moving equipment to and from storage location to activity location 9. Setting up and packing up equipment 10. Caring for unwell or unsettled students 11. Supervising students during non timetabled activities 12. Night time settling supervision 13. Encouraging students to participate in activities that promote problem solving, trust, leadership 14. Other duties as directed
Selection Criteria	
Commitment to Catholic education	<ul style="list-style-type: none"> • An understanding of and respect for the school values of St Augustine's Keilor
Child safety	<p>The volunteer must:</p> <ul style="list-style-type: none"> • have experience of working with children • adhere to Code of Conduct requirement • demonstrate an understanding of appropriate behaviours when engaging with children • be a suitable person to engage in child-connected work • hold or be willing to acquire a Working with Children Check card • and must be willing to undergo a National Police Record Check.
Skills/attributes	<ul style="list-style-type: none"> • Ability to work as part of a team • Good oral and written communication skills, including ability to communicate with children, parents and the school community • Ability and willingness to accept policy directives • Maturity