

ST. CHRISTOPHER'S PARISH

34 Roberts Rd Airport West, VIC. 3042

Tel: 9338 3793

Email: airportwest@cam.org.au
Website: http://pol.org.au/airportwest



ST AUGUSTINE'S CATHOLIC PARISH PRIMARY SCHOOL, KEILOR PARISH LEVY 2022

November 2022

Dear Parents,

Thank you for choosing to send your child/children to attend St Augustine's Parish Primary School.

Preparations are already well under way for the commencement of the 2021 year at St Augustine's Catholic Parish Primary School. Although it may seem early to be structuring next year's arrangements while there is still so much to be done this year, the financial wellbeing of our School and Parish are essential to our being able to offer our children and families the true Catholic life – including education – that our Parish was established to provide. Our School was established by the Parish and exists as a part of the Mission of our Parish. Over the years the services of our Parish to all involved in our School have expressed this, and have been recognised in the Financial Structure of our School.

The Parish Levy (\$360 per year) is required to be made directly to the Parish. The full levy can be paid to the Parish at the beginning of the school year or alternatively, periodic contributions can be made at the Parish Office.

Your Parish Levy contributions assist our Parish in the following ways:

- a) Maintenance of both St Christopher's Church (Airport West) and St Augustine's Church (Keilor Park)
- b) Maintenance of the Parish House and Presbytery including staff wages
- c) Preparation and celebration of the life-giving Sacraments to our children and to the Parishioners at all stages of life
- d) Mass on Weekends, Special Feasts, Funerals, Anniversaries and each day throughout the year
- e) House Blessings, visits to the sick at home and hospital

f) Spiritual guidance and support for those who seek help.

Questions like 'Is the Parish Levy compulsory?' and 'what will happen if I do not pay the Parish Levy?' were heard on our premises. Our answer to such questions would be that our Parish relies on the financial support of our Parishioners. You are our Parishioners the moment you enrol your child in our school. Without your support the Parish will not be able to provide the above mentioned services. So it is expected that all Parish School families without exception will support the Parish.

You can choose to pay using the following options:

- a) \$30.00 monthly (payment due at the beginning of each month)
- b) \$90.00 quarterly (payment due at the beginning of each school term)
- c) \$180.00 half-yearly (payment due Jan/Feb & July/Aug of each year)
- d) \$360.00 yearly (payment due Jan/Feb of each year).

We accept cash, cheque, money order, Eftpos or credit card (as well as over the phone payments), direct debit and bank transfers.

Please complete the attached application form and return it to the Parish Office. For any queries regarding the Parish Levy please contact the Parish Office on 9338 3793.

If any family is experiencing financial difficulties that would impact on the capacity to pay school fees, the levies, and the Parish Contribution, please discuss this with our Principal or our Parish Priest.

We are sure that as always we will all work together positively and strongly for the wellbeing of our Parish and our School in whose life we share.

May God bless you and your family.

Yours sincerely,

Fr Peter Hoang Parish Priest Cathy Steere Principal

Sadny Steere



ST CHRISTOPHER'S PARISH

Airport West, Keilor, Keilor Park, Tullamarine 34 Roberts Roud Airport West 3042 Tel: 9338 3793

THANKSGIVING APPLICATION FORM

Date:

Firil Name (Parent / Gaurdian 1):			
T TOTAL TANGENT TOTAL TANGENT AND THE TOTAL	-		
Full Name (Parent / Gaurdian 2):			
Address:			
Phone No:	Mobile No:		
Payment Option: (Please tick one)			
1. Monthly \$30.00			
2. Quarterly \$90.00 3. Half Yearly \$180.00			
4. rearry 4500,00			
Child/ Children's name/s:			
Name .		MorF	D.O.B.
	-		
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Once you have completed this form can you please drop it at the Parish house or in the door slot at the front door.
Thank you for supporting St Christopher's Parish.



ST CHRISTOPHER'S PARISH

Airport West, Keilor, Keilor Park, Tullamarine

34 Roberts Road Airport West 3042 Email: stebristophersapw@bigpond.com Tel: 9338 3793

Direct Debit via a Credit Card

Name:	
Contact number:	
Thanksgiving number (if known):	ber (if known):
Payment Frequency Please tick one of the fo	Payment Frequency Please tick one of the following options below:
Monthly (\$30.00 per month) [payment due at the beginning of each m	Monthly (\$30.00 per month) (payment due at the beginning of each month) (payment due at the beginning of each month)
HalfYearly (\$1 (payment due jan/Fel	Half Yearly (\$180.00 per 6 months) Yearly (\$360.00 per year) (poyment due jan/Feb & july/Aug of each year)
Please complete this se	Please complete this section if you choose to pay by credit card
Credit Card Payments Mastercard	<u>Its</u>
Card holder/'s Name:	
Card no:	
Card Expiry:	Verification No (3 digit number on the back):
Please debit:	\$ for a term of
Commencing from:	
Signature of Card / Account holder/'s:	count holder / s:
Date signed:	

ST CHRISTOPHER'S CATHOLIC CHURCH

PH: (03) 9338-3793 FAX: (03) 9335 4928 34 Roberts Road AIRPORT WEST VIC 3042



Direct Debit Request (DDR)

497599, to arrange, through its own financial institution, to debit funds from my/our nominated account at the financial institution shown below according to the details I/We request and authorise St Christopher's Catholic Church Airport West, User ID

Name(s) or Company Name and ABN/ARBN:

Telephone:

Facsimile:

Postcode

Address:

Direct Debit Request (DDR) Service Agreement

arrangements pertain to requests to deduct money from your financial institution account. The agreement is designed to explain what your obligations are when undertaking a Direct Debit arrangement with us. It also details what our obligations This document outlines our service commitment to you, in respect of the Direct Debit Request (DDR) arrangements made between St Christopher's Catholic Church AIRPORT WEST ABN 54 068 028 504 (User ID 497599) and you. Direct Debit between St Christopher's Catholic Church AIRPORT WEST ABN 54 068 028 504 (User ID 497599) and you. are to you as your Direct Debit Provider.

We recommend you keep this agreement in a safe place for future reference. It forms part of the terms and conditions of your Direct Debit Request (DDR) and should be read in conjunction with your DDR form.

Drawing arrangements

The first drawing under this Direct Debit arrangement will occur on the nominated date.

We will only arrange for funds to be debited from your account as authorised in the Direct Debit Request

- If the debit day falls on a day that is not a banking day, we may direct your financial institution to debit your account
- We may vary any details of this agreement or a Direct Debit Request at any time by giving you at least fourteen (14) days written notice to the address you have given us in the Direct Debit Request on the following banking day.
- We will keep any information (including your account details) in your Direct Debit Request confidential. We will make reproduction or disclosure of that information, employees or agents who have access to information about you do not make any unauthorised use, modification, reasonable efforts to keep any such information that we have about you secure and to ensure that any of our
- We will only disclose information that we have about you to the extent specifically required by law; or for the purposes of this agreement (including disclosing information in connection with any query or claim).

Your rights

Changes to the arrangement

You may change, stop or defer a debit payment, or terminate this agreement by providing us with at least fourteen (14) days notification by

telephoning us on (03) 9338-3793 during business hours

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- writing to: Thanksgiving Co-ordinator 34 Roberts Road, AIRPORT WEST 3042 or
- arranging it through your own financial institution

You may enquire about anything relating to your Direct Debit arrangement by phone to our Thanksgiving Co-ordinator Christiana Thomas during office hours 9.00.am — 4.00.pm

Disputes

You should check your account statement to verify that the amounts debited from your account are correct

If you believe that there has been an error in debiting your account, you should notify us directly on (03) 9338-3793 and confirm that notice in writing with us as soon as possible so that we can resolve your query more quickly. Alternatively you can take it up with your financial institution direct.

will also notify you in writing of the amount by which your account has been adjusted. query by arranging for your financial institution to adjust your account (including interest and charges) accordingly. If we conclude as a result of our investigations that your account has been incorrectly debited we will respond to your life conclude as a result of our investigations that your account has been incorrectly debited we will respond to your life we conclude as a result of our investigations that your account has been incorrectly debited we will respond to your life we conclude as a result of our investigations that your account has been incorrectly debited we will respond to your life we conclude as a result of our investigations that your account has been incorrectly debited we will respond to your life we conclude as a result of our investigations that your account has been incorrectly debited we will respond to your life we conclude as a result of our investigations that your account has been incorrectly debited we will respond to your life we conclude as a result of our investigations that your account has been incorrectly debited we will respond to your life we conclude as a result of our investigations that your account has been incorrectly debited we will respond to your life we will respon a conclude as a result of our investigations that your account has been incorrectly debited we will respon to your life we will respon a conclude as a result of our investigations that your account has been incorrectly debited we will respon a conclude a conclud

query by providing you with reasons and any evidence for this finding in writing. If we conclude as a result of our investigations that your account has not been incorrectly debited we will respond to your

Your commitment to us

It is your responsibility to ensure that

- your nominated account can accept direct debits (your financial institution can confirm this); and
- your account details which you have provided to us are correct by checking them against a recent account statement
- that there are sufficient clear funds available in your account to allow a debit payment to be made in accordance with the Direct Debit Request

If there are insufficient clear funds in your account to meet a debit payment you may be charged a fee and/or interest by your financial institution. You may also incur fees or charges imposed or incurred by us; and you must arrange for the debit payment to be made by another method or arrange for sufficient clear funds to be in your account by an agreed time so that we can process the debit payment

Date signed: